

KITS PREPARED 2/20/2019

# POST-ACCIDENT & REASONABLE CAUSE URINE DRUG TEST KIT

(Each KIT can test up to 4 crewmembers)

ALCOHOL TESTING MUST BE PERFORMED FIRST, BEFORE THE DRUG TEST

1. Senior officers are trained to perform Urine Drug Test collection onboard, and they should be done ASAP. When in Port crewmember(s) may be taken with this kit to a collection center experienced in the collection process, especially if medical treatment is necessary. Call Spectrum Medical Corp at 1-800-253-5077 (24/7) for centers in that port.
2. If the shore side collection(s) cannot be accomplished within 32 hours, the collection must be performed aboard the vessel. Those senior officers trained in collections must follow the Urine Drug Screen Steps instruction sheet in each Kit.
3. Collect a Urine Drug Screen from each crewmember, one at a time. The 2 sealed specimen bottles and **ONLY COPY 1 – TEST FACILITY COPY** of the chain of custody for each test must be sealed in the leak proof bag from each specimen cup.
4. The leak proof bags (as many tests as will fit) are then placed in the FedEx white Clinical Pak. **A Brown cardboard box is NO LONGER NEEDED** for shipping.
5. Take the FedEx AIRBILL, fill out part 1, peel off the adhesive back and stick it on the white Clinical Pak.
6. Fax a copy of COPY 2 – MEDICAL REVIEW OFFICER COPY of the chain of custody for each test to Spectrum Medical 1-724-776-9022.
7. Put chain of custody **COPY 2 –MEDICAL REVIEW OFFICER COPY & Copy 4 – EMPLOYER COPY** in the envelope provided. Fill out the vessel name on return address label. Mail chain of custodies to:  

Spectrum Medical Corporation, LLC  
6505 Mars Road  
Cranberry Township, PA 16066
8. When in doubt, call **1-800-253-5077**